



St Michael's Church School

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23rd October 2026

Dear Parents and Carers,

I am writing to inform you of a staffing change within Dragonflies that will take effect after the October half-term break.

Mrs O'Dell will no longer be the Dragonflies teacher, as she is moving to become Ladybird's Class teacher in EYFS. Therefore, as part of his role as Inclusion Lead and SENDCo, Mr Owen will be joining Dragonflies staff team, to have oversight of the provision and will remain closely involved in supporting the children and staff, delivering sessions, supporting transitions, and leading on planning. Mr Owen will be in Dragonflies daily, delivering targeted sessions and ensuring that the provision continues to meet the needs of all pupils.

To further strengthen the support available, we are making some adjustments to the staffing structure. We are pleased that Mrs Mold, Mrs Hanley and Mrs Cullingford will remain in Dragonflies, providing continuity and maintaining the strong relationships they have already established with the children. They will be joined by Mrs Van-Eeden and Mrs Hossaini and Miss Turner (each will be part time).

We recognise the importance of consistency for all children, particularly within Dragonflies, and we are confident that these changes will further strengthen the provision and ensure that pupils continue to receive the high levels of care, support and individualised learning that they need to thrive.

The team will work closely together throughout this transition period to ensure that arrangements are seamless and that children continue to feel secure, settled and well supported.

Should you have any questions regarding these changes, please do not hesitate to contact the school.

Thank you for your continued support.

Warm regards,

H Daulton

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